

SAMPLE CONFLICT OF INTEREST DISCLOSURE FORM

THE XYZ ORGANIZATION

CONFLICT OF INTEREST DISCLOSURE FORM

Date: _____

Name: _____

Title/Position: _____

Please describe below any relationships, transactions, positions you hold (as owner, director or volunteer of a for-profit or nonprofit organization) or circumstances that you believe could contribute to an actual or perceived conflict of interest between the XYZ Organization, Inc. and your personal interests – financial, dual loyalty or otherwise. (*Use additional paper if necessary*):

____ I (or my spouse/life partner) sit on the following nonprofit board(s):

____ I (or members of my family as specified in the XYZ Organization, Inc. Conflict of Interest Policy) am/are an owner, officer, director or a majority shareholder of the following for-profit business(es):

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_____ I (or members of my family as specified in the XYZ Organization, Inc. Conflict of Interest Policy) am/are a lobbyist for:

_____ I (or members of my family as specified in the XYZ Organization, Inc. Conflict of Interest Policy) am/are a duly elected or appointed official as noted below:

_____ I have the following other potential conflict to report:

_____ I have no conflict of interest to report at this time.

I hereby certify that the information set forth above is true and complete to the best of my knowledge. In addition, I certify that I will make further disclosures as my personal interests change. I have reviewed, and agree to abide by, the XYZ Organization, Inc.'s Conflict of Interest Policy.

Signature: _____

Date: _____